## 2018-2019 Preliminary Budget

April 23, 2018

#### **T**imeline

- Council budget work sessions in April June
- Adopt preliminary budget on June 26th State law requires adoption of Preliminary Budget on or before 3<sup>rd</sup> Monday in July). The Preliminary Budget sets the maximum limits for expenditures.
- Adoption of the Final Budget on July 24th required by the first Monday in August.
- Adoption of the Property Tax Levy on August 14th deadline for the adoption of the property tax levy is the third Monday in August.

- 2% COLA included for employees (\$38,866)
- 1% Merit included for employees (\$19,433)
- ASRS retirement contribution rates increased to 11.80% from 11.50%.
- 3% health insurance premium increase.
- Workers Compensation Experience Modification decreased to 1.02 from 1.03.
- Property Tax Levy set at Arizona approved maximum level
- Increased transfer from Local Sales Tax to Streets from 0.30% to 0.45%

п		Budget to Budget	FY 18 Projected to Budget
	State Shared Income Tax	1.45% Decrease	1.45% Decrease
	■ (Due to State legislation decreasing Co	orporate income tax)	
	Motor Vehicle Tax	7.91% Increase	5.00% Increase
	State Sales Tax	5.19% Increase	.01% Increase
	HURF Tax	2.52% Decrease	5.00% Decrease
	Local Sales Tax	12.37% Increase	6.00% Increase
	Construction Tax	55.34% Increase	3.40% Increase

- Public Safety Personnel Retirement System (PSPRS) contribution rate of 34.36%, an increase of 14.69%.
  - Reflected Legacy amortization to 30 years

```
■ Tier One: Officer Liability = 7.65% Employer Liability = 12.22%
```

- Tier Two: Officer Liability = 11.65% Employer Liability = 12.22%
- Tier Three: Officer Liability = 9.94% Employer Liability = 9.94%
- All Tiers require additional Legacy payment of 22.14%
- Policy to invest 40% of available Fund Balance in the General Fund to pay down PSPRS Unfunded Liability each year

- Upcoming Transitions and Impacts of Staff Reorganization
   Approved During FY2018 Budget Process
  - Upcoming Retirements
    - Utilities & Public Works Director 6/1/18
      - New Utilities & Public Works Director Hire Date 4/23/18
    - Administrative Services Director 6/1/19
    - Town Manager-7-1-19
      - New Town Manager Hire Date -6/1/19
  - New Positions Funded in FY 2018 and Fully Incorporated in FY 2019
     Budget
    - Accounting Technician
    - Project Manager
  - Funds reserved in Utilities funds to accomplish remainder of staff reorganization for Enterprise Funds in FY 2019

- New Positions Included in FY 2019 Budget
  - Police Officer (Half-Year Position with January 1, 2019 hire date)
  - A second Police Officer position was requested, but not funded
  - Court Clerk (25-hour Per Week Position, beginning July 1, 2018)
  - \$10,000 in funding for Reserve Police Officers
- Co-Location of Clarkdale Magistrate Court with Verde Valley Justice Court
- Funding for both a Primary and General Election
- Increased levels of funding for professional development to support training of new staff and to reinstate levels cut from previous budgets

## GENERAL FUND

#### Contingency

Expenditure	2016-2017	2017-2018		2018-2019
Category	Actual	Projected	Budget	Budget
Contingency Projects	\$0.00	\$0.00	\$250,000.00	\$250,000.00
Development, Growth	\$0.00	\$2,000.00	\$125,000.00	\$125,000.00
PD Equipment & Depreciation	\$6,111.27	\$32,345.00	\$29,610.25	\$35,250.00
Designated Funds PSPRS	\$0.00	\$0.00	\$43,265.00	\$43,265.00
Designated Funds - Police	\$29,610.00	\$23,500.00	\$23,500.00	\$5,700.00
Designated Funds - Special Projec	\$16,251.36	\$20,200.00	\$48,500.00	\$28,300.00
Designated Funds - Streets	\$3,217.58	\$2,000.00	\$151,965.43	\$150,400.00
Sanitation Transfer - Streets	\$0.00	\$0.00	\$0.00	\$0.00
Streets Fund Transfer	\$94,363.77	\$96,690.00	\$91,220.50	\$153,698.75
Transfer CIP Construction Tax	\$53,657.55	\$60,000.00	\$51,500.00	\$80,000.00
Department Totals	\$203,211.53	\$236,735.00	\$814,561.18	\$871,613.75

Contingency sets up the possibility of expenses depending on revenues, designated funds and transfers to other funds. The Streets transfer represents .45% of the 3% local sales tax budget. Police equipment depreciation is .15% of the 3% local sales tax budget (total \$51,250 with \$16,000 in PD budget). Designated Funds will be approved later in the budget process.

### Clarkdale's Transaction Privilege Tax

Category	FY 17/18 Allocation	FY 17/18 Projected Revenue
General Fund	2.55%	\$ 821,865
Streets	.30%	\$ 96,690
Public Safety Equipme	nt .15%	\$ 48,345
TOTAL	3.00%	\$ 966,900

Category	FY 18/19 Allocation	FY 18/19 Budgeted Revenue
General Fund	2.40%	\$ 820,051
Streets	.45%	\$ 153,699
Public Safety Equipmen	nt .15%	\$ 51,250
TOTAL	3.00%	\$1,025,000

#### **A**dministration

Expenditure	2016-2017	2017-2018		2018-2019
Category	Actual	Projected	Budget	Budget
Salaries	\$198,013.09	\$241,000.00	\$230,965.44	\$195,012.80
Fringes	\$76,553.88	\$107,550.00	\$95,647.99	\$64,793.39
Travel/Training	\$2,968.08	\$3,950.00	\$3,950.00	\$3,534.00
Operational Expenses	12,693.53	12,275.00	11,272.00	5,638.00
Department Totals	\$290,228.58	\$364,775.00	\$341,835.43	\$268,978.19

Administration previously included the Finance Department. Now includes only Town Manager & Administrative Services Director. Due to the Town Manager retirement, we have a one month overlap for training included in the salary line.

#### **F**inance

Expenditure		2016-2017	2017-2018		2018-2019
Category	y	Actual	Projected	Budget	Budget
Salaries					\$101,025.60
Fringes					\$53,746.28
Travel/Training	7				\$2,150.00
Operational Ex	penses				7,000.00
Department Totals		\$0.00	\$0.00	\$0.00	\$163,921.88

Finance Dept was included in Administration in previous years. Salary includes Finance Manager and new Accounting Technician. Included in operations is \$2500 for Publications and \$1000 for Transparency.

#### Town Clerk

Expenditure	2016-2017	2017	2017-2018	
Category	Actual	Projected	Budgeted	Budget
Salaries - Clerk	\$72,190.36	\$69,760.00	\$67,243.50	\$51,417.60
Salaries - Council				\$14,400.00
Fringes	\$21,242.94	\$22,533.70	\$22,035.83	\$20,483.32
Elections	\$9,213.74	\$500.00	\$500.00	\$16,000.00
Travel/Training	\$4,455.78	\$3,561.26	\$5,900.00	\$8,000.00
Operating Expenses	\$6,220.77	\$10,513.74	\$8,625.00	\$ 8,050.00
Department Totals	\$113,323.59	\$106,868.70	\$104,304.33	\$118,350.92

Budgeting for two 2018 elections. Travel and Training includes Town Clerk and 5 Council members.

#### **H**uman Resources

Expenditure	2016-2017	2017-2018		2018-2019
Category	Actual	Projected	Budgeted	Budget
Salaries	\$35,987.87	\$57,000.00	\$47,906.25	\$51,417.60
Fringes	\$11,205.09	\$20,410.00	\$21,680.30	\$25,450.12
Travel/Training	\$60.00	\$250.00	\$250.00	\$1,500.00
Operating Expenses	\$5,746.42	\$8,300.00	\$9,600.00	\$11,400.00
Department Totals	\$52,999.38	\$85,960.00	\$79,436.55	\$89,767.72

#### Town Wide Expenses

Expenditure		2016-2017	2017-2018		2018-2019
Category		Actual	Projected	Budgeted	Budget
Legal - Municipal		\$24,272.32	\$31,800.00	\$35,000.00	\$35,000.00
Legal - Court		\$67,106.14	\$0.00	\$0.00	\$0.00
Workers Comp (not P	D or PW	\$3,257.36	\$2,931.67	\$2,931.67	\$3,165.30
ITC Contract		\$39,995.00	\$45,400.00	\$45,400.00	\$45,400.00
Audit Services		\$20,000.00	\$24,000.00	\$24,000.00	\$24,000.00
Liability & Property I	nsurance	\$61,354.59	\$61,200.00	\$63,400.00	\$63,000.00
ADOR Administratio	n Fee	\$8,641.79	\$8,707.00	\$8,707.00	\$10,389.00
General Operations		\$19,407.64	\$19,850.00	\$19,150.00	\$21,410.00
Police IT & Equipment	nt	\$13,065.06	\$13,000.00	\$14,500.00	\$14,500.00
Website/Town Code		\$0.00	\$600.00	\$800.00	\$5,690.00
ITC Operations		\$33,800.91	\$34,210.00	\$34,650.00	\$37,900.00
Department Totals		\$290,900.81	\$241,698.67	\$248,538.67	\$260,454.30

Expenses are shared town wide. Legal Court attorney expenses have been moved to the Court.

#### **Community Development**

Expenditure	2016-2017	2017-	-2018	2018-2019
Category	Actual	Projected	Budgeted	Budget
Salaries	\$253,202.81	\$260,000.00	\$254,274.44	\$286,477.44
Fringe	\$114,769.29	\$119,800.00	\$113,879.70	\$120,225.29
Travel/Training	\$1,730.19	\$1,800.00	\$1,800.00	\$4,500.00
Operations	\$ 11,944.27	\$ 12,920.00	\$ 13,020.00	\$ 13,770.00
Department Totals	\$381,646.56	\$394,520.00	\$382,974.14	\$424,972.74

Budget reflects full year reorganization expense which includes the new Project Manager position.

#### **Community Services**

Expenditure	2016-2017	2017	2017-2018	
Category	Actual	Projected	Budgeted	Budget
Salaries	\$86,998.85	\$87,600.00	\$98,369.75	\$70,983.15
Fringes	\$34,395.08	\$36,450.00	\$41,357.58	\$38,455.42
Travel/Training	\$195.00	\$900.00	\$100.00	\$1,200.00
Community Programing	\$3,245.71	\$10,050.00	\$10,050.00	\$11,300.00
CS Operations	\$1,800.12	\$2,985.14	\$3,310.14	\$2,575.49
Department Totals	\$126,634.76	\$137,985.14	\$153,187.47	\$124,514.06

Salaries previously included a portion of Human Resources. Budget now reflects Community Services Supervisor and Technician. Community Programming now includes \$1000 for concerts.

#### Court

Expenditure		2016-2017	2017-	2018	2018-2019
Category		Actual	Projected	Budgeted	Budget
Salaries		\$55,688.46	\$65,600.00	\$58,952.57	\$93,343.58
Judge/Pro Tem		\$18,500.00	\$18,500.00	\$18,500.00	\$26,000.00
Fringes		\$22,171.95	\$32,015.00	\$30,697.17	\$36,802.73
Public Defender		\$0.00	\$12,000.00	\$12,000.00	\$12,000.00
Prosecuting Atto	rney	\$67,106.14	\$42,000.00	\$42,000.00	\$42,000.00
Office Lease		\$0.00	\$0.00	\$0.00	\$10,000.00
Travel/Training		\$7,017.23	\$1,850.00	\$2,150.00	\$4,000.00
Operations		\$12,910.92	\$11,600.00	\$3,700.00	\$15,350.00
Department Totals		\$183,394.70	\$183,565.00	\$167,999.74	\$239,496.30

Salaries now include Court Administrator & 2 Part Time Court Clerks (1 is new position, other position increased from 19 hours to 26 hours a week).

#### **Police**

Expenditure	2016-2017	2017	-2018	2018-2019
Category	Actual	Projected	Budgeted	Budget
Salaries	\$448,957.88	\$498,333.00	\$492,864.01	\$587,030.64
Overtime	\$35,157.86	\$35,000.00	\$30,000.00	\$35,000.00
Fringes	\$170,223.61	\$186,988.73	\$196,845.92	\$215,238.58
PSPRS Retirement	\$115,552.12	\$115,433.00	\$105,475.38	\$135,547.55
Worker's Comp	\$11,392.60	\$11,362.78	\$11,362.78	\$12,193.23
Dispatching Contract	\$74,775.67	\$79,865.00	\$79,550.00	\$81,300.00
Travel/Training	\$10,405.17	\$7,500.00	\$7,500.00	\$7,500.00
Animal Shelter Services	\$8,025.00	\$9,000.00	\$9,000.00	\$9,000.00
Equipment	\$15,043.73	\$16,000.00	\$16,000.00	\$16,000.00
Gasoline	\$15,924.72	\$15,635.00	\$17,500.00	\$17,500.00
Telephone	\$11,378.55	\$12,000.00	\$12,000.00	\$12,000.00
General Operations	\$28,408.40	\$29,362.00	\$29,262.00	\$29,657.00
Department Totals	\$945,245.31	\$1,016,479.51	\$1,007,360.09	\$1,157,966.99

.15% of the 3% local sales tax in contingency with \$16,000 for both equipment purchases & repair in department budget (total \$51,250 total). SRO Officer paid 100% by Town, GIITEM Officer paid by GIITEM and 1/4 included in Salaries, \$10,000 Reserve Officers and includes a new full time officer for a partial year. Additional \$5,000 in OT. PSPRS at 34.36%.

#### **P**ublic Works

Expenditure	2016-2017	2017-	-2018	2018-2019
Category	Actual	Projected	Budgeted	Budget
Salaries	\$167,750.17	\$173,657.76	\$167,470.03	\$184,126.26
Fringes	\$84,582.18	\$84,096.08	\$83,817.39	\$93,824.84
Worker's Comp	\$3,116.98	\$3,512.15	\$3,512.15	\$3,488.07
Travel/Training	\$1,231.58	\$1,000.00	\$1,000.00	\$2,500.00
GADA Debt Service	\$32,787.89	\$36,531.16	\$36,531.16	\$0.00
Transit Contract	\$36,531.26	\$36,500.00	\$36,500.00	\$34,500.00
Water Use	\$25,851.02	\$35,000.00	\$35,000.00	\$43,000.00
Buildings	\$19,296.34	\$22,000.00	\$24,000.00	\$24,000.00
Electrical	\$34,230.47	\$33,600.00	\$33,600.00	\$33,600.00
General Operations	36,426.77	40,350.00	41,650.00	46,350.00
Department Totals	\$441,804.66	\$466,247.15	\$463,080.73	\$465,389.17

#### **Property Tax**

- 5% Increase in Net Assessed Values.
- **\$31,513,346** increase to \$33,049,963
- 2017/2018 Property Tax Levy was \$523,500
- 2018/2019 Allowable Levy Limit is \$544,234
- Property Tax History:

Year	Assessed Value	Change	Tax Levy	Tax Rate		Budget
2006/2007	29,020,722		327,383	1.1281	\$	27,239,050
2007/2008	34,671,810	19%	246,169	0.7100	\$	27,717,051
2008/2009	40,828,272	18%	288,949	0.7100	\$	12,490,318
2009/2010	44,281,580	9%	403,892	0.9121 TT	\$	33,699,902
2010/2011	45,249,916	2%	412,724	0.9121	\$	29,583,717
2011/2012	37,661,550	-17%	412,395	1.0950	\$	30,427,968
2012/2013	30,930,102	-18%	412,391	1.3333	\$	27,181,907
2013/2014	27,388,845	-11%	438,220	1.6000 TT	\$	20,306,579
2014/2015	28,088,359	3%	442,083	1.5739	\$	17,358,758
2015-2016	28,546,654	2%	490,000	1.7165 Ma	x \$	16,720,460
2016-2017	29,177,133	2%	505,480	1.7332 Ma	ax \$	17,432,850
2017-2018	31,513,346	8%	523,499	1.6612 Ma	ax \$	14,980,795
2018-2019	33,049,963	5%	543,838	1.6455 Ma	ıx	

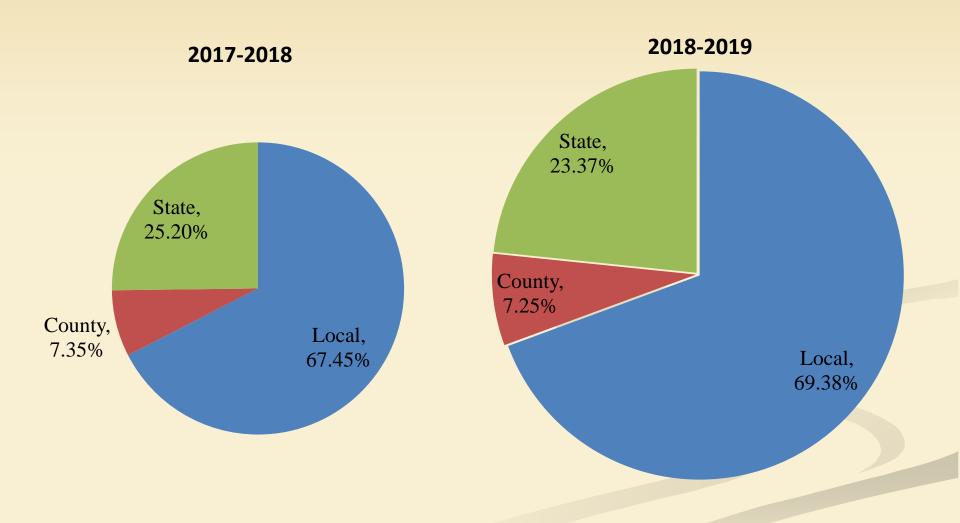
#### Property Tax Rate Comparison

	Tax	Assessed Value	Town		Reside	ential Home	Value	Comn	ercial Valu	ne (23%)
	Rate	Divided by 100	Levy		\$100,000	\$200,000	\$300,000		\$200,000	\$300,000
					Town L	evy Value F	er Rate	Tov	n Levy Pei	Rate
	1.5842	330,500	\$523,578.10		\$158.42	\$316.84	\$475.26	\$364.37	\$728.73	\$1,093.10
	1.6000	330,500	\$528,800.00		\$160.00	\$320.00	\$480.00	\$368.00	\$736.00	\$1,104.00
Truth In Taxation	1.6138	330,500	\$533,360.90		\$161.38	\$322.76	\$484.14	\$371.17	\$742.35	\$1,113.52
	1.6200	330,500	\$535,410.00		\$162.00	\$324.00	\$486.00	\$372.60	\$745.20	\$1,117.80
	1.6300	330,500	\$538,715.00		\$163.00	\$326.00	\$489.00	\$374.90	\$749.80	\$1,124.70
Budgeted	1.6455	330,500	\$543,837.75		\$164.55	\$329.10	\$493.65	\$378.47	\$756.93	\$1,135.40
18-19 Maximum Rate	1.6467	330,500	\$544,234.35		\$164.67	\$329.34	\$494.01	\$378.74	\$757.48	\$1,136.22
Proposed increase in	property ta	x levy = \$10,284	Į.							
Proposed percentage	increase in	property tax le	vy = 1.96%							
Proposed property tax	x levy incre	ase on a home v	valued at \$100,	,000	0 = \$3.17					
	Assessed V	alue = 33,049,96	4 5% incre	ase						

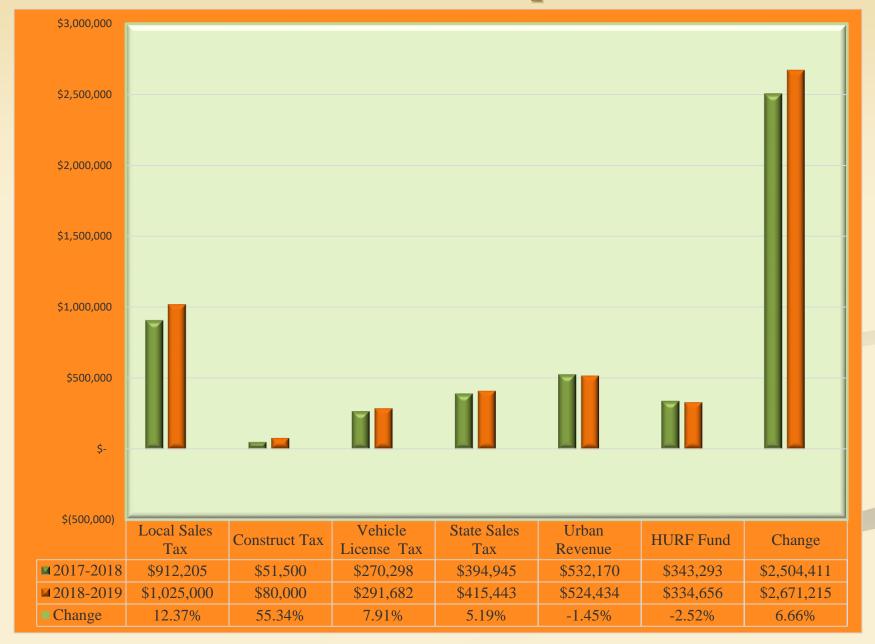
#### **General Fund Revenues**

Revenue	2016-2017	2017-	2018	2018-2019
Category	Actual	Projected	Budget	Budget
LOCAL REVENUES				
Local Sales Tax (except const)	\$943,637.00	\$966,900.00	\$912,205.00	\$1,025,000.00
Construction Sales Tax	\$53,657.55	\$60,000.00	\$51,500.00	\$80,000.00
Property Tax	\$495,975.40	\$523,500.00	\$523,500.00	\$543,838.00
Administration Fee	\$163,630.78	\$164,243.80	\$168,789.30	\$197,361.26
Franchise Royalties	90,127.51	92,000.00	92,000.00	92,000.00
Building & UVS Permits	106,578.79	155,600.00	85,100.00	115,000.00
Court Fines	52,532.33	40,000.00	50,000.00	45,000.00
Designated Funds	49,078.94	45,700.00	267,230.43	227,665.00
Contingencies/Develop & Growth	0.00	1,000.00	350,000.00	350,000.00
SRO Officer Reimbursement	0.00	10,000.00	0.00	10,000.00
Sanitation Transfer for Streets	0.00	0.00	0.00	0.00
Insurance Dividends	71,086.00	0.00	0.00	30,677.00
General	\$46,371.00	\$47,285.08	\$65,540.08	\$74,473.58
Total Local Revenues	\$2,072,675.30	\$2,106,228.88	\$2,565,864.81	\$2,791,014.84
COUNTY REVENUES				
Motor Vehicle Licenses	\$271,180.87	\$278,407.00	\$270,298.00	\$291,682.00
Yavapai County Library District	\$34,909.13	\$0.00	\$0.00	\$0.00
<b>Total County Revenues</b>	\$306,090.00	\$278,407.00	\$270,298.00	\$291,682.00
STATE REVENUES				
State Sales Tax	\$386,467.32	\$414,692.00	\$394,945.00	\$415,443.00
State Income Tax Sharing	\$518,733.45	\$532,170.00	\$532,170.00	\$524,434.00
<b>Total State Revenues</b>	\$905,200.77	\$946,862.00	\$927,115.00	\$939,877.00
The state of the s	<b>42.015.525.41</b>	<b>\$2.224.024.15</b>	<b>\$2.5</b> (2.050.33	Φ4 022 EE2 04
Total Expenses	\$3,017,727.41	\$3,234,834.17	\$3,763,278.33	\$4,022,573.84
Total Revenues	\$3,017,727.41	\$3,331,497.88	\$3,763,277.81	\$4,022,573.84

#### General Fund Revenue Shares



#### **Tax Revenue Comparison**



#### Verde River Raps

Expenditure	2016-2017	2017-	-2018	2018-2019		
Category	Actual	Projected	Budgeted	Budget		
Salaries	\$26,098.75	\$28,640.65	\$28,640.65	\$29,502.39		
Fringes	\$3,137.71	\$3,440.22	\$3,440.22	\$3,240.14		
Operations	\$13,602.76	\$10,780.00	\$10,780.00	\$10,800.00		
Total Expenses	\$42,839.22	\$42,860.87	\$42,860.87	\$43,542.54		
Verde River Rap Re	evenues					
Outfitter Fees	\$24,391.02	\$28,000.00	\$38,000.00	\$30,700.00		
Day Use Fees	\$5,988.24	\$4,000.00	\$4,000.00	\$4,000.00		
Membership Fees	\$290.00	\$260.87	\$260.87	\$242.54		
Special Event Permit	\$615.00	\$600.00	\$600.00	\$600.00		
Transfers	\$11,525.00	\$10,000.00	\$0.00	\$8,000.00		
<b>Total Revenues</b>	\$42,809.26	\$42,860.87	\$42,860.87	\$43,542.54		
Operations for Verde River RAPS offset by outfitter fees, daily and						

Operations for Verde River RAPS offset by outfitter fees, daily and membership fees and YAN Funds.

#### **HURF - STREETS**

Expenditu	ure	2016-2017	2017-	2018	2018-2019
Categor	·y	Actual	Projected	Budgeted	Budget
STREET EXPEN	NDITURESS				
Salaries		\$113,959.28	\$116,675.00	\$115,701.92	\$151,248.68
Fringes		\$70,029.97	\$70,536.56	\$70,462.16	\$94,226.78
Equipment Purcha	ase	\$16,683.40	\$24,000.00	\$24,000.00	\$18,308.28
Street Improvemen	nts	\$20,461.17	\$2,500.00	\$96,060.00	\$100,607.00
Designated Funds		\$1,205.57	\$54,564.00	\$270,564.00	\$317,986.00
Operations		\$26,458.96	\$40,542.00	\$40,542.00	\$36,100.00
Electric		\$27,063.49	\$29,000.00	\$29,000.00	\$29,000.00
Insurance		\$15,416.04	\$15,800.00	\$15,700.00	\$15,650.00
Signs and striping		\$0.00	\$6,000.00	\$6,000.00	\$7,000.00
Reimbursement Fe	ee Transfer	\$38,932.04	\$38,546.61	\$38,546.61	\$44,014.07
Total Expenses		\$330,209.92	\$398,164.17	\$706,576.69	\$814,140.81
STREET REVEN	NUES				
Interest Income		\$3,111.17	\$9,799.19	\$1,504.19	\$7,800.06
Misc Income		\$873.35	\$75.00	\$0.00	\$0.00
Transfer from GF	Sales Tax	\$94,363.77	\$96,690.00	\$91,220.50	\$153,698.75
Transfer in from Sa	antation Fund	\$0.00	\$0.00	\$0.00	\$0.00
Transfer from Cer	metery - Backl	\$6,500.00	\$0.00	\$0.00	\$0.00
Designated Funds		\$2,205.57	\$54,564.00	\$270,564.00	\$317,986.00
<b>Total Revenues</b>		\$107,053.86	\$161,128.19	\$363,288.69	\$479,484.81
STATE SH	HARED REV	ENUES			
Highway User Rev	enue Fund	\$350,600.23	\$343,293.00	\$343,293.00	\$334,656.00
<b>Total State Share</b>	d Revenues	\$350,600.23	\$343,293.00	\$343,293.00	\$334,656.00
TOTAL REVENU	UES	\$457,654.09	\$504,421.19	\$706,581.69	\$814,140.81
	Reflects	s the .45% of 3%	local sales tax tr	ransfer	

#### **WASTEWATER O&M**

2016-2017 2017-2018 2018-2019							2018-2019	
Category		Actual		Projected		Budget		Budget
WASTEWATER EXPENSES								<u> </u>
Salaries	\$	116,862.34	\$	125,201.97	\$	123,482.19	\$	144,312.95
Fringes	\$	54,751.11	\$	60,088.63	\$	59,759.47	\$	60,789.05
Operating Expenses	\$	21,903.45	\$	33,057.00	\$	32,857.00	\$	38,950.00
Electrical Service	\$	65,221.02	\$	66,500.00	\$	67,000.00	\$	78,000.00
Equipment Repairs	\$	15,521.82	\$	8,000.00	\$	8,500.00	\$	8,500.00
Equipment Purchase	\$	722.66	\$	8,500.00	\$	8,000.00	\$	25,000.00
Chemicals	\$	26,287.89	\$	34,000.00	\$	24,000.00	\$	34,000.00
Chemical Testing	\$	27,787.45	\$	30,000.00	\$	30,000.00	\$	30,000.00
Sludge Removal	\$	7,054.43	\$	5,300.00	\$	4,000.00	\$	6,000.00
Liability & Property Insurance	\$	13,919.96	\$	17,224.30	\$	13,970.00	\$	17,000.00
Professional Service	\$	260.48	\$	3,000.00	\$	3,000.00	\$	3,258.00
Administration Fee	\$	34,614.65	\$	37,696.86	\$	37,696.86	\$	45,221.00
Contingency	\$	-	\$	40,000.00	\$	40,000.00	\$	40,000.00
Bad Debt	\$	2,343.63	\$	2,400.00	\$	2,400.00	\$	2,400.00
Regulatory Fees - ADEQ	\$	3,750.00	\$	4,000.00	\$	4,000.00	\$	4,000.00
WW Expense Totals	\$	391,000.89	\$4	474,968.76	\$	458,665.52	\$	537,431.00
Equipment Purchase reflects the cost	t of tl	ne reclaimed wat	er a	utomation . Sa	alary	includes reor	gani	zation costs.
• •								
WASTEWATER REVENUES								
User Fees	\$	674,247.42		587,000.00		667,428.00	\$	718,662.00
Late Fees	\$	10,500.00	\$	9,025.00	\$	9,025.00	\$	9,500.00
Connection Fees	\$	4,500.00	\$	8,000.00	\$	5,000.00	\$	8,000.00
Contingency	\$		\$	40,000.00	\$	40,000.00	\$	40,000.00
Interest	\$	137.25	\$	3,001.51	\$	501.51	\$	2,501.00
Reclaimed Water Sales	\$	_	\$	-	\$	-	\$	22,000.00
WW Revenue Totals	\$	-		747,026.51		721,954.51	\$	800,663.00
	\$	298,383.78	\$2	272,057.75	\$ :	263,288.99	\$	263,232.00
Debt Service and RR	\$	-	\$2	263,289.00	\$ :	263,289.00	\$	263,232.00
			\$	8,768.75	\$	-	\$	0.00
Shows transfer towards WIFA debt se	rvice	and R&R. No	rate	e increase sch	edul	ed for operation	ons.	

## WASTEWATER CAPITAL PROJECTS PLANT EXPANSION & SYSTEM & EQUIPMENT

- All revenue collection accounts for plant expansion costs and system repairs and equipment repairs are together.
  - Line Repairs 2.50 monthly per connection
  - Capacity Fees \$5,027 per home
  - Lift Station No current collections
  - Equipment Depreciation –Last year made from remaining \$168,000 of original \$800,000 used to offset rates
  - DS Reserve & Repair Builds for 5 years for reserve, 17/18 is last year. \$44,400 budgeted for remainder of loan for repair/replacement or debt service
  - Impact (Development) Fee No current collections, must be used by January 2020

#### **WW PLANT EXPANSION & SYSTEM & EQUIPMENT**

WW PLANT EXPANSION &	,	2016-2017	2017-	-20	18		2018-2019
SYSTEM & EQUIPMENT		Actual	Projected		Budget		Budget
<b>Expenditures</b>							
Contingency	\$	-	\$ -	\$	40,000.00	\$	40,000.00
Leased Tower Expense	\$	-	\$ -	\$	30,000.00	\$	39,000.00
DF - Capacity Fees	\$	-	\$ 1,000.00	\$	78,960.00	\$	90,006.00
DF - Depreciation	\$	168,864.28	\$ 6,000.00	\$	600,863.79	\$	636,531.47
DF - DS Reserve & Repair	\$	-	\$ -	\$	317,695.00	\$	364,529.00
Debt Service Reserve	\$	-	\$ 44,400.00	\$	44,400.00	\$	44,400.00
Debt Service	\$	221,780.29	\$ 218,889.00	\$	218,889.00	\$	218,832.00
DF - Impact (Development) Fee		0.00	0.00		239,802.60		243,597.67
P&E Expense Totals	\$	390,644.57	\$ 270,289.00	<b>\$</b> 1	1,570,610.39	\$1	1,676,896.14
<u>Revenues</u>							
Contingency			\$ _	\$	40,000.00	\$	40,000.00
Leased Tower Revenue	\$	-	\$ 10,000.00	\$	30,000.00	\$	39,000.00
Capacity Fees	\$	35,189.00	\$ 15,050.00	\$	78,960.00	\$	90,006.00
DF - Depreciation	\$	24,261.19	\$ 24,065.00	\$	600,863.79	\$	636,531.47
DF - DS Reserve & Repair	\$	499.08	\$ 250.00	\$	317,695.00	\$	364,529.00
Transfer From O&M for Debt	\$	-	\$ 263,289.00	\$	263,289.00	\$	263,232.00
DF - Impact (Development) Fee	\$	358.82	\$ 300.00	\$	239,802.67	\$	243,597.67
Future Construction (MG)	\$	-	\$ -	\$	-	\$	-
P&E Revenue Totals	\$	60,308.09	\$ 312,954.00	\$1	1,570,610.46	\$ 1	1,676,896.14

#### Lease Revenue

#### Environmental Restoration - UVS Staging

■ \$19,200 1st Year

**\$21,600** 2<sup>nd</sup> Year

**22,800** 3rd Year

**24,**000 4<sup>th</sup> Year

#### SBA Tower Lease

- \$18,000 per year with 3% annual increase
- \$95,500 first five year revenue

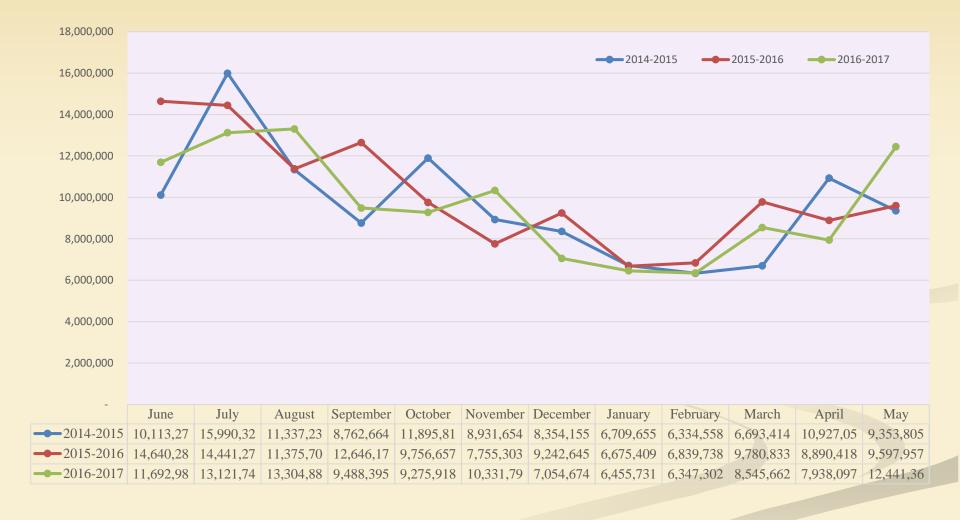
#### **WATER OPERATION & MAINTENANCE**

Expenditures	2016-2017	2017-	2018	2018-2019
Category	Actual	Projected	Budget	Budget
Salaries	\$202,796.99	\$210,700.00	\$207,812.11	\$238,193.06
Fringes	\$102,897.71	\$106,502.03	\$105,790.64	\$112,271.13
Operating Expenses	\$53,265.08	\$73,446.00	\$72,046.00	\$71,521.75
Travel/Train/ Certifications	\$2,421.66	\$2,600.00	\$2,000.00	\$3,250.00
Electric	\$108,276.38	\$84,000.00	\$84,000.00	\$105,000.00
Chemicals	\$58,451.36	\$42,500.00	\$42,500.00	\$45,000.00
Arsenic O&M	\$3,788.57	\$10,000.00	\$10,000.00	\$25,000.00
Equipment	\$1,720.27	\$12,000.00	\$12,000.00	\$11,200.00
Line Repairs	\$26,212.89	\$21,500.00	\$23,500.00	\$23,500.00
Liability & Property Insurance	\$11,915.96	\$12,890.00	\$14,900.00	\$13,900.00
Water Purchase from Cottonwood	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
Professional Service	\$1,007.33	\$1,500.00	\$1,500.00	\$1,500.00
ADEQ Fees	\$0.00	\$4,500.00	\$4,500.00	\$4,500.00
AIAC Obligations	\$850.05	\$650.00	\$650.00	\$850.00
Waterline Taps	\$0.00	\$1,000.00	\$1,000.00	\$500.00
Depreciation	\$0.00	\$175,000.00	\$175,000.00	\$175,000.00
Reimbursement Fee to GF	\$55,174.95	\$57,304.88	\$57,304.88	\$66,018.59
Contingencies	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
Bad Debt	\$2,197.00	\$5,500.00	\$5,500.00	\$2,500.00
Water O&M Expense Totals	\$630,976.20	\$873,092.91	\$871,503.63	\$951,204.54

Additional re-organization costs added in salary line; Arsenic inspection & replacements; blue poly line replacements

Revenue	2016-2017	2017-	-2018	2018-2019
Category	Actual	Projected	Budget	Budget
WATER OPERATIONS & MAI	INTENANCE RI	EVENUE		
Water Base/Usage Fees	\$1,246,679.16	\$1,294,080.00	\$1,251,000.00	\$1,319,000.00
System Replacement Surcharge	\$41,437.49	\$40,000.00	\$40,000.00	\$45,000.00
Connection Fee - Type A	\$8,000.00	\$12,000.00	\$12,000.00	\$12,500.00
Tap Fees	\$0.00	\$1,000.00	\$1,000.00	\$500.00
Reconnection Fees	\$5,700.00	\$5,000.00	\$5,000.00	\$5,500.00
Late Fees	\$16,241.52	\$18,000.00	\$18,000.00	\$18,000.00
Contingencies	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
General Revenue	\$2,449.05	\$3,890.00	\$3,890.00	\$2,199.84
Department Totals	\$1,320,507.22	\$1,423,970.00	\$1,380,890.00	\$1,452,699.84
Difference Revenues /Expense	\$689,531.02	\$550,877.09	\$509,386.37	\$501,495.30
DS for WIFA Refi /Infrastructure	\$0.00	\$457,460.78	\$457,460.78	\$454,585.30
DS for WIFA Twin 5s		51,925.60	51,925.60	46,910.00
		41,490.72	0.00	0.00

#### WATER USE COMPARISON



#### WATER CAPITAL IMPROVEMENTMENT

- All revenue collection accounts for capital improvement/repairs are together.
  - Adjudication and Settlement = .41 per month per meter
  - Regional Water Projects = .32 per month per meter
  - Water Resource Development Projects = \$4.00 per month
  - Water Conservation = .25 per month per meter
  - Depreciation = \$175,000 per year
  - Capacity Fees = \$2,322

\$107,595.00

\$10,682.78

\$850,500.00

\$878,681.25

\$254,337.51

\$501,495.30

\$2,603,291.84

\$0.00

\$0.00

\$93,988.00

\$500,000.00

\$848,398.00

\$793,199.00

\$223,125.00

\$509,386.38

\$2,978,771.20

\$10,674.82

\$0.00

\$93,988.00

\$500,000.00

\$0.00

\$20.00

\$0.00

\$800.00

\$58,350.00

\$509,386.38

\$1,162,544.38

WATER CAPITAL IMPROVEMENT							
Expenditures - Revenues	2016-2017	2017-	2018	2018-2019			
WATER CIP	Actual	Projected	Budget	Budget			
WATER CIP EXPENSE							
Monthly Surcharges	\$49,596.26	\$26,500.00	\$886,887.00	\$986,276.25			
Central AZ 89 A Pump - Cap Funds	\$120,301.55	\$0.00	\$0.00	\$0.00			
Twin 5s Debt Service	\$46,930.52	\$51,925.60	\$51,925.60	\$46,910.00			
Refinance/Infrastructure Improvement DS	\$58,267.86	\$441,198.08	\$457,460.78	\$454,585.30			
WIFA Infrastructure Construction	\$1,866,231.53	\$500,000.00	\$500,000.00	\$0.00			
DF - Water Impact Fees	\$0.00	\$0.00	\$10,674.82	\$10,682.78			
DF-Depreciation Expense	\$40,883.25	\$189,238.00	\$848,698.00	\$850,500.00			
DF - Water Capacity Fees	\$8,939.94	\$20,000.00	\$223,125.00	\$254,337.51			
Total Expenses	\$2,191,150.91	\$1,228,861.68	\$2,978,771.20	\$2,603,291.84			
WATER CIP REVENUE							

\$94,125.62

\$0.00

\$0.00

\$0.00

\$932.88

\$78,948.00

\$1,676,751.72

\$120,312.37

\$1,382,432.85

Monthly Surcharges

DF - Water Impact Fees

DF - Monthly Surcharges

DF - Depreciation

DF - Capacity Fees

Central AZ 89 A Pump - Cap Funds

WIFA Infrastructure Reimbursement

Transfer in from Water O&M for WIFA

**Total Revenues** 

#### SANITATION FUND

Expenditure	2016-2017	2017-2018		2018-2019
Category	Actual	Projected	Budget	Budget
SANITATION EXPENDITUI	RES			
Salaries	\$20,030.60	\$23,975.00	\$23,411.30	\$25,987.23
Fringes	\$12,329.48	\$13,684.68	\$13,566.44	\$15,980.33
Operating Expenses	\$14,149.97	\$19,285.88	\$41,285.88	\$19,250.00
Contractual -Trash Pick up	\$213,381.61	\$216,000.00	\$205,000.00	\$216,000.00
Contractual - Recycle	\$3,725.00	\$5,100.00	\$5,100.00	\$5,100.00
Administration Fee Transfer	\$26,250.91	\$26,636.36	\$26,636.36	\$28,231.76
Sanitation Total Expenses	\$289,867.57	\$304,681.92	\$314,999.98	\$310,549.31
SANITATION REVENUES				
User Fee's	\$311,034.00	\$317,000.00	\$310,000.00	\$320,000.00
Late Fees	\$5,159.33	\$5,000.00	\$5,000.00	\$5,000.00
Sanitation Total Revenues	\$316,193.33	\$322,000.00	\$315,000.00	\$325,000.00
To Sanitation Capital Fund	26,325.76	17,318.08	0.02	14,450.69

Current contract with Patriot ends in February. New contract could results in higher expenses. Sanitation Capital Fund has \$46,696 remaining at the end of FY 2017/2018 No transfer has been made to the General Fund for Street projects as was done in the past.

#### **CEMETERY FUND**

Expenditure		2016-2017	2017-2018		2018-2019
Category		Actual	Projected	Budget	Budget
Designated Fu	nds-Lynn Estate	0.00	200,000.00	200,000.00	200,000.00
Salaries		\$15,677.66	\$17,980.56	\$17,980.56	\$18,886.40
Fringes		\$9,464.39	\$10,969.67	\$10,969.67	\$11,398.10
Liability & Pro	perty Insurance	\$2,989.70	\$3,050.00	\$3,115.67	\$3,000.00
Operating Expe	enses	\$21,991.39	\$9,610.00	\$8,525.00	\$8,550.00
Equipment Pur	rchase	\$0.00	\$0.00	\$0.00	\$0.00
Administration	Fee Transfer	\$3,963.64	\$4,059.09	\$4,059.09	\$4,183.45
Cemetery Exp	oense Totals	\$54,086.78	\$245,669.32	\$244,649.99	\$246,017.96
,					
CEMETERY	REVENUES				
Lot Sales		\$10,713.00	\$10,000.00	\$14,500.00	\$14,000.00
Interment		\$16,125.00	\$10,150.00	\$10,150.00	\$9,450.00
Prepay		\$0.00	\$0.00	\$0.00	\$0.00
Interest		\$71.09	\$0.00	\$0.00	\$0.00
Equipment Tra	ide-in	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous		\$200,768.88	\$0.00	\$0.00	-\$2.04
Grave Liners		\$7,360.00	\$5,000.00	\$5,000.00	\$5,770.00
Designated Funds-Lynn Estate		\$0.00	\$200,000.00	\$200,000.00	\$200,000.00
Perpetual Care Transfer		\$19,385.00	\$20,000.00	\$15,000.00	\$16,800.00
Revenue Tota	als	\$254,422.97	\$245,150.00	\$244,650.00	\$246,017.96

At the end of FY 2018 approximately \$16,800 remains in Perpetual Care Funds - Plan to have some GF funding in 2020

# Non Operational Funds

#### **DEVELOPER REIMBURSEMENT**

Expenditure	2016-2017	2017-2018		2018-2019
Category	Actual	Projected	Budgeted	Budget
United Verde Soils	\$4,223.45	\$0.00	\$100,000.00	\$200,000.00
General	\$0.00	\$0.00	\$506,030.00	\$506,030.00
Department Totals	\$4,223.45	\$0.00	\$606,030.00	\$706,030.00
DEVELOPER REVEN	UE			
United Verde Soils	\$23,324.47	\$0.00	\$100,000.00	\$200,000.00
General	\$0.00	\$0.00	\$506,030.00	\$506,030.00
Department Totals	\$23,324.47	\$0.00	\$606,030.00	\$706,030.00

#### **GRANT'S**

Expenditure		2016-2017	2017-2018		2018-2019
Category		Actual	Projected	Budgeted	Budget
School Resource Offic	er	\$21,328.52	\$0.00	\$30,000.00	\$82,000.00
GIITEM - Officer		\$78,674.82	\$76,589.50	\$76,589.50	\$64,166.76
Yavapai Flood Control	l	\$49,192.54	\$1,000.00	\$50,000.50	\$104,500.00
Safe Routes to School		\$22,662.50	\$1,066.00	\$500,000.00	\$0.00
CDBG		\$226,113.63	\$0.00	\$0.00	\$321,400.00
Energy Efficiency Bloc	ck Grant	\$0.00	\$0.00	\$50,000.00	\$50,000.00
Miscellaneous		\$401.82	\$1,500.00	\$1,001,500.00	\$1,001,500.00
GOER - Squad		\$0.00	\$0.00	\$35,000.00	\$35,000.00
GOHS - DUI/STEP		\$3,469.03	\$20,000.00	\$20,000.00	\$20,000.00
Radio Grant		\$0.00	\$0.00	\$20,000.00	\$20,000.00
Court Fund Police Safe	ety	\$1.94	\$25.00	\$500.00	\$600.00
Broadway & Main Inte	rsection	\$21,972.00	\$0.00	\$150,000.00	\$0.00
USDA Rural Developm	nent	\$0.00	\$50,000.00	\$50,000.00	\$25,000.00
Broadway Road Extens	sion	\$0.00	\$0.00	\$0.00	\$500,000.00
Art in Public Places		\$0.00	\$0.00	\$0.00	\$50,000.00
Radio Antenna		\$0.00	\$50,000.00	\$0.00	\$100,000.00
RICO		\$16,238.10	\$15,156.00	\$133,156.00	\$30,000.00
TOTAL GRANT EXP	ENSES	\$440,054.90	\$215,336.50	\$2,116,746.00	\$2,404,166.76
		<b>4.702.673.</b>	<b>A</b>	<b>***</b>	<b>A.</b> 10.1.1.1.
TOTAL GRANT REV	ENUES	\$502,372.81	\$229,911.51	\$2,116,746.01	\$2,404,166.76

#### **DONATIONS**

Expenditure	2016-2017	2017-2018		2018-2019
Category	Actual	Projected	Budgeted	Budget
<b>Donation Expenses</b>				
General	\$227.00	\$530,582.45	\$530,582.45	\$531,882.58
Parks & Recreation	\$9,540.74	\$57,983.33	\$57,983.33	\$54,668.00
Police Department	\$4,153.32	\$22,653.14	\$22,653.14	\$19,933.23
Library Donations	\$16.36	\$15,017.30	\$15,017.30	\$10,017.30
Yavapai-Apache Nation	\$12,642.40	\$39,196.00	\$39,196.00	\$46,558.00
<b>Expense Totals</b>	\$26,579.82	\$665,432.22	\$665,432.22	\$663,059.11
<b>Donation Revenues</b>				
General	173.66	530,582.45	530,582.45	531,882.58
Parks & Recreation	\$8,715.78	\$57,983.33	\$57,983.33	\$54,668.00
Police Department	\$5,557.10	\$22,653.14	\$22,653.14	\$19,933.23
Library Donations	\$346.86	\$15,017.30	\$15,017.36	\$10,017.30
Yavapai-Apache Nation	\$18,773.64	\$39,196.00	\$39,196.00	\$46,558.00
<b>Revenue Totals</b>	33,567.04	\$665,432.22	\$665,432.28	\$663,059.11

#### **COURT ENHANCEMENT FUND**

Expenditure	2016-2017	2017-2018		2018-2019
Category	Actual	Projected	Budgeted	Budget
Enhancement Expenses	\$0.00	\$0.00	\$14,000.00	\$18,500.00
Enhancement Revenues	\$5,204.66	\$2,500.00	\$14,000.00	\$18,500.00

### QUESTIONS

